

Privacy Policy

About the usage and storage of personal data submitted to Webflow Kft. for job applications

The usage of the personal data submitted to Webflow Kft. is in line with the company's guidelines of the Privacy Policy and the present Statement about usage of personal data.

The controller:

Company: Webflow Számítástechnikai, Kereskedelmi és Szolgáltató Korlátolt Felelősségű Társaság (Webflow Kft.)

Seat: 1117 Budapest, Bogdánfy u. 7/b, III. em. 15.

Registration no: 01-09-962566

Tax no: 23373723-2-43

Represented by: Czeglédy István

Definitions:

GDPR (General Data Protection Regulation): Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016

Data processing: any operation or set of operations on personal data or data files, whether automated or non-automated such as collecting, recording, organizing, sorting, storing, transforming or altering, querying, viewing, using, communicating, transmitting, distributing or otherwise making available, interconnect or link, , restricting, deleting or destroying.

Concerned party: any natural person identified directly or indirectly identifiable on the basis of personal data.

Personal data: any information relating to an identified or identifiable person; identifiable is a natural person who is directly or indirectly identifiable in particular by reference to an identifier such as name, number, location, online identifier or by one or more factors relating to the physical, physiological, genetic, mental, economic, cultural or social identity.

Controller: a natural or legal person, public authority, agency or any other body which alone or jointly with others determines the purposes and means of the processing of personal data; where the purposes and means of the processing are determined by European Union or member state law, the controller or specific criteria for the appointment of the controller may also be determined by European Union or member state law.

Consent of concerned party: a voluntary, specific and unambiguous statement of the will of the person based on appropriate information provided indicating, by means of this statement or

an act unequivocally expressing his or her consent, that he or she agrees to the processing of personal data concerning him or her.

The purpose of data processing: Webflow Kft. and the applicant to the advertised position should get to know each other better, for this reason the provision of data and the consent to the processing of personal data are voluntary, so the legal basis of data management is the voluntary consent of the data subject.

The storage period: in case of a negative response on the application or rejection of applicant, the data will be stored for 1 (one) year from the submission of the application, in case of a positive evaluation and conclusion of an employment contract the data will not be deleted. Voluntary consent to data processing may be withdrawn in writing at any time, except for mandatory data processing.

The data subject may request information from Webflow Kft. about the handling of his personal data, which Webflow Kft. is obliged to provide in writing at the request of the data subject within the shortest time from the submission of the request, but not later than within 15 working days. The information is free. In the event of a refusal to provide information, Webflow Kft. informs the data subject in writing about under which provision of the IT law (2011/CXII.) it was refused. In case of refusal to provide information, Webflow Kft. informs the data subject about the possibility of legal redress, as well as recourse to the National Data Protection and Freedom of Information Authority (hereinafter: the Authority).

Webflow Kft. stores online applications (by email) on its own password-protected server, located in a locked room equipped with an alarm, and access via computer and e-mail system is also password-protected. Paper-based job applications are also stored in a locked cabinet and online at Webflow Kft.'s premises (1117 Budapest, Bogdánfy u. 7/b III. em. 15.) in the above-mentioned online way or filed.

Webflow Kft. is entitled to transfer the data (CV) voluntarily submitted in connection with the position applied for by the applicant to a third party. A third party acts as a data processor and deletes the data in his or her possession with immediate effect after the application has been assessed.

Right for rectification

Concerned party shall ask Controller to modify or correct some of its (inaccurate) personal data, shall also ask to amend the incomplete personal data, and about its performance Controller shall inform the concerned party.

Right for deletion

Concerned party is entitled to ask the deletion of its personal data, which request for deletion shall be performed by Controller within 30 days at the longest, and shall inform concerned party (at the provided contact details) about it in writing, with that the Controller is entitled to decline the deletion of personal data in the following cases: if the personal data are still necessary for the aim they were collected or processed in a different way; in case Controller is obliged by certain laws to process and store them and is necessary for the performance of legislative obligations; as well as in the case of data processing based on the consent of concerned party Controller has an other legal basis for further processing of personal data. In case of denial Controller shall provide information within 30 days about the denial of deletion, indicating the exact reason for denial at the same time.

Right for objection

Concerned party shall object to the use of its personal data for direct marketing, public opinion research or scientific research aims, or in case the data processing is carried out in favour of enforcing the legitimate interests of processor or a third party (excluding the case when it is necessary for the performance of obligations prescribed by law). In that case the processor shall not henceforward process the personal data. It is an exception if the process of personal data is justifiable by such legitimate reasons that take precedence over the interests, rights and freedoms of concerned party, or those that are related to the submission, validation or protection of legal claims.

Possibilities for enforcement of rights

National Authority for Data Protection and Freedom

Postal address: PO Box: 5, Budapest, H-1530

Address: szilágyi Erzsébet fasor 22/c, Budapest, H-1125

Phone: +36 (1) 391-1400

Fax: +36 (1) 391-1410

E-mail: ugyfelszolgalat@naih.hu

Web: <https://naih.hu>